

RE-2 Employee Post Travel Disclosure of Travel Expenses

RECEIVED
Date/Time Stamp
SECRETARY OF THE SENATE
PUBLIC RECORDS

2023 SEP 11 PM 3:16

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
United Nations Foundation

Travel Dates:
08/05/2023 to 08/12/2023

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$3141.29	\$745.04	\$408.88	\$52.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

09/11/2023
Date

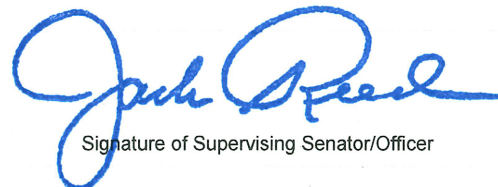
Ryan Gallogly
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

09/11/2023
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Transportation	\$3,000.48	At time of issuance, final flight cost was \$2,397.97. At time of booking, costs for ground transportation were lower per final expenses.
Lodging	\$745.04	Costs were lower per the final expenses.
Meals	\$408.88	Costs were lower per the final expenses.
Misc. Expenses	\$52.00	Visa costs were lower per the final expenses.
Transportation	\$140.81	Transportation cost: IAD

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation: The final itinerary includes changes to meeting logistics and duration of site visits to reflect actual time spent at each site visit. See final agenda with addendum.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

Name of Traveler:

Ryan Gallogly

Employing Office/Committee:

Office of U.S. Senator Jack Reed

Private Sponsor(s):

United Nations Foundation; Friends of the Global Fight Against AIDS, Tuberculosis and Malaria

Destination(s):

Lilongwe and Nkhata Bay District, Malawi

Travel Dates:

August 5 - 12, 2023

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Ryan Gallogly is a legislative assistant in my office and advises me on all foreign policy and international aid issues. By having Ryan attend this trip, he will gain greater insight and a firsthand look into the U.S. government's global health programs in urban and rural Africa, specifically related to polio eradication, malaria treatment, and HIV/TB. His participation will help inform my work on global health issues as a member of the Senate Appropriations Committee.

Do you have an accompanying family member or spouse on this trip? Name and Relationship to Traveler:

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/5/23

Date

Ryan Gallogly
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

U.S. Senator Jack Reed

Ryan Gallogly

I _____ hereby authorize _____
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

7/5/23

Date

Jack Reed
Signature of Supervising Senator/Officer

United Nations Foundation; Friends of the Global Fight Against AIDS, Tuberculosis and Malaria: Congressional Staff Delegation -- Malawi

 Ryan Gallogly

Title:

None

Employing Office/Committee:

REED, JOHN F.

Duty Station:

WASHINGTON, DC

Destination(s):

Lilongwe, Malawi

Chijere, Chintheche, Nkhata Bay District, Malawi

Lilongwe, Malawi

Explain how this trip is specifically connected to the traveler's official or representational duties:

None

Name of accompanying family member (if any):

Not Entered

Name and Relationship to Traveler:

None

Organization Information

Organization Name

United Nations Foundation; Friends of the Global Fight Against AIDS, Tuberculosis and Malaria

Is your organization classified as a §501(c)(3)?

☒ Yes ☐ No

§501(c)(3) Organization Type

Public Charity

Address

1750 Pennsylvania Ave NW; 1634 I St NW

Address 2 (Optional)

Public Charity

City, State Zip

Washington, District Of Columbia 20006 United States

Phone Number

2028879040; (202) 912-3819

Organization URL

<https://unfoundation.org/>

History of Congressional Travel

UNF sponsors domestic and international Congressional trips to bring staff and Members to key locations and countries to showcase the complementary nature of US-UN programmatic work. Since 2011, past destinations have included Bangladesh, Thailand, Tanzania, Cameroon, Rwanda, Ethiopia, Uganda, Kenya, and CDC-Atlanta.

Educational Activities

UNF is an advocate for the UN, using partnerships, advocacy, constituency-building, and fundraising to raise awareness about the importance of the UN and UN-supported activities. UNF is a public charity focusing on global health issues, including immunization, maternal and child health, and malaria.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

☒ I certify that the sponsor is not a foreign government.

- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

During the trip, the delegation will travel to Malawi to observe how the US, the Global Fund to Fight AIDS, Tuberculosis and Malaria, and the UN are working together to eradicate polio and increase child immunization rates, reduce the burden of malaria, and improve access to HIV and TB interventions. This learning trip provides an opportunity for the delegation to learn about impact of bilateral global health programs led by CDC, USAID, the President's Malaria Initiative, and PEPFAR, and multilateral partnerships through UNICEF, WHO, Gavi, the Vaccine Alliance, the Global Polio Eradication Initiative, and the Global Fund in Lilongwe and Nkhata Bay District, Malawi. The delegation will conduct site visits to rural and urban health facilities, national vaccine cold storage, polio campaign monitoring, malaria indoor spraying campaigns, and HIV clinics. Staff will also meet with community health workers, technical experts, public health NGOs, and families benefitting from US investments.

Explain how the purpose of the trip relates to your organization's mission.

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on bilateral and multilateral global health issues such as global immunization, malaria, and child health. Participants will learn how bilateral USAID, CDC, the President's Malaria Initiative, and PEPFAR global health interventions work in complement with, and are amplified by, multilateral UN and Global Fund to Fight AIDS, Tuberculosis, and Malaria global health activities.

Is your organization the only sponsor for this trip?

- ☒ Yes ☐ No

Grantmaking Organizations (Optional)

1. Bill and Melinda Gates Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

- i** Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/05/2023 @ 10:45 AM



Trip End Date/Time:
08/12/2023 @ 08:35 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

- ☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$2,974.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$2,074.00
Note Roundtrip		
Ground Transportation	N/A	\$900.00
Note Car rental for the week		

Lodging (Per Member/Officer/Employee: \$841.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/06/2023	08/08/2023	Latitude 13	Lilongwe	None	Malawi	2	\$176.00	No

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/08/2023	08/09/2023	Sunbird Chintheche Inn	Chijere, Chintheche, Nkhata Bay District	None	Malawi	1	\$137.00	No
08/09/2023	08/11/2023	Latitude 13	Lilongwe	None	Malawi	2	\$176.00	No

Meals (Per Member/Officer/Employee: \$480.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/06/2023	\$0.00	\$30.00	\$30.00	\$0.00	\$60.00	Lilongwe	None	Malawi	No
08/07/2023	\$30.00	\$30.00	\$30.00	\$0.00	\$90.00	Lilongwe	None	Malawi	No
08/08/2023	\$30.00	\$30.00	\$30.00	\$0.00	\$90.00	Nkhata Bay District	None	Malawi	No
08/09/2023	\$30.00	\$30.00	\$30.00	\$0.00	\$90.00	Nkhata Bay District	None	Malawi	No
08/10/2023	\$30.00	\$30.00	\$30.00	\$0.00	\$90.00	Lilongwe	None	Malawi	No
08/11/2023	\$30.00	\$30.00	\$0.00	\$0.00	\$60.00	Lilongwe	None	Malawi	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$100.00)

Expense Type	Amount	Notes
Visa Fees	\$100.00	

Additional Attachments All additional attachments are below.

Document Name
Joint Sponsor Form

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Congressional Staff Delegation to Malawi
August 5 - 12, 2023
Travel Date(s):
Lilongwe and Nkhata Bay District, Malawi
Travel Destination(s):
Sponsor: United Nations Foundation (UNF)

Peter Yeo

Senior Vice President

(printed name of sponsor representative)

(title)

7/16/23

(signature of sponsor representative)

(date)

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.
Bill & Melinda Gates Foundation

Grantmaking Organization: _____

Private Sponsor: UN Foundation (received funds); Friends of the Global Fight (No funds)
Malawi August 5 - 12, 2023

Trip Name: August 5 - 12, 2023

Travel Date(s): Lilongwe and Nkhata Bay District, Malawi

Destination(s): _____

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☒ The grantmaking organization is a § 501(c)(3) organization.
- ☒ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☒ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☒ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☒ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Dana DeRuiter

Deputy Director, U.S. Federal Government Relations Team

(Printed name of grantmaking organization representative)

(Title)

(Signature of grantmaking organization representative)

June 23, 2023

(Date)

UN Foundation + Friends of the Global Fight Learning Trip to Malawi
Answers to PSTCF Question: List of All Senate Invitees

Sally Thompson, Health Legislative Assistant
Sen. Roger Wicker

Simon Stack, Policy Analyst
Senate Foreign Relations Committee

Mary Moody, Health Policy Director
Senate Health, Education, Labor, and Pensions Committee

Ryan Gallogly, Legislative Assistant
Sen. Jack Reed

Jane Bigham, Senior Health Policy Advisor,
Senate HELP Committee

Robert Spivey, Health Legislative Assistant
Sen. Dick Durbin



FRIENDS
OF THE GLOBAL FIGHT

AGAINST AIDS,
TUBERCULOSIS
AND MALARIA

June 30, 2023

Dear Ryan,

On behalf of the United Nations Foundation and Friends of the Global Fight Against AIDS, Tuberculosis and Malaria, I am writing to invite you to participate in an educational trip to Malawi.

The goal of this trip is to learn about and observe how the U.S., United Nations, the Global Fund to Fight AIDS, Tuberculosis and Malaria (Global Fund) are working together to eradicate polio and increase child immunization rates, reduce the prevalence and impact of malaria, and improve access to interventions against HIV/AIDS and tuberculosis. You will have the opportunity to learn about the impact of bilateral health programs led by USAID, the President's Malaria Initiative, PEPFAR, CDC, and multilateral partnerships through UNICEF, WHO, Gavi, the Vaccine Alliance, and the Global Fund, in the field in Lilongwe and Nkhata Bay District, Malawi.

The trip itinerary will examine four areas of global health threats – vaccine-preventable diseases, malaria, HIV/AIDS, and tuberculosis – during five days of high-level meetings with government officials from the Government of Malawi, U.S., and multilateral partners.

Throughout the trip, you will visit multiple site visits to rural and urban health facilities, national cold storage for vaccines, polio campaign monitoring, malaria interventions and treatments, and clinics supporting HIV/AIDS interventions. You will have the opportunity to meet with community health workers, technical experts, public health NGOs, and families who have benefitted from U.S. investments. Trip participants will depart from Washington Dulles International Airport (IAD) on the morning of Saturday, August 5, 2023, and return to IAD on the morning of Saturday, August 12, 2023.

I ask that you RSVP to this invitation as soon as possible, and no later than June 23. I hope you will be able to join this opportunity, as I am confident that learning more about U.S. bilateral and multilateral engagement in strengthening global health will be particularly beneficial to your work in Congress.

Best regards,
Jess Pavel

Director, Global Health Advocacy
United Nations Foundation



FRIENDS
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AND MALARIA

**Agenda for UNF/Friends of Global Fight Congressional Learning Trip to Malawi
August 5 - 12, 2023**

****All Times Local****
+6 hours from Washington, DC

Saturday, August 5 --- Travel

Attire: Casual.

10:45am Depart Dulles International Airport (IAD) on Ethiopian #501
Flight time 13h 15m

Sunday, August 6 --- Travel/Lilongwe

Attire: Casual/Business Casual.

7:00am Arrive Addis Ababa Bole International Airport (ADD)
Layover 2h 50m

9:50am Depart ADD on Ethiopian #877
Flight time 4h

12:50pm Arrive Kamuzu International Airport (LLW) in Lilongwe, Malawi

12:50pm – 1:50pm **Arrival and customs protocol**
The group will be met by a U.S. Embassy expeditor at baggage claim. Gigi and U.S. Embassy hosts will greet you at the airport and assist the group in connecting with motorpool.

1:50pm – 2:30pm Travel via hired car to Latitude 13

2:30pm – 2:45pm **Check into Hotel, Latitude 13**
The delegation will have an expedited check-in process and be able to go up to their rooms within minutes of arrival. Group members should change into business casual attire for dinner.

Location: Latitude 13
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959



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AND MALARIA

- 2:45pm – 5:15pm **Executive Time**
Location: Latitude 13
- 5:15pm – 6:00pm **United Nations Department for Safety and Security (UNDSS) Briefing**
Delegation will participate in a safety and security briefing by UNDSS on an overview of the security situation in Malawi and an overview of what to expect while on-the-ground.

Location: Hotel Conference Room, Latitude 13

Anticipated Speakers in Attendance: UNDSS Representatives; Gerrit Maritz, Deputy Representative for Programs in Country Office, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist, UNICEF
- 6:00pm – 7:30pm **Welcome Dinner**
Working dinner with USG , UN, and Global Fund/GF implementing partner points of contact who will be interacting with the group throughout the week. Scene-setting of site visits, overviews of field programs around polio eradication, child immunization, malaria control and elimination, HIV and TB interventions.

Location: Hotel Restaurant, Latitude 13

Anticipated Attendees in Attendance: USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; UNICEF Representative in Malawi Dr. Shadrack Omal; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNAIDS Country Director Mr. Nuha Ceesay; World Vision Malawi Representatives
- Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Monday, August 7 --- Lilongwe

Attire: Business.



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- 8:00am – 9:00am Breakfast at the hotel (at your leisure)
- 9:00am – 9:30am Transit via hired car to the Embassy of the United States of America
- 9:30am – 11:00am **Overview Session with U.S. Embassy Malawi Country Team**
Meeting with key U.S. Embassy leaders and staff for a situational overview of global health, child immunization, and polio eradication, as well as the broader economic and political situation in the country.

*Location: U.S. Embassy in Malawi
16 Jomo Kenyatta Road
Lilongwe 3, Malawi
+265 (0) 177 3166*

Anticipated Speakers in Attendance: U.S. Ambassador to Malawi David Young; Representatives from PEPFAR; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID

- 11:00am – 11:30am Transit via hired car to UN House
- 11:30am – 1:30pm **Working lunch with WHO, UNICEF, and UNAIDS Country Leads**
Engagement with the WHO Country Representative Dr. Neema Rusibamayila Kimambo, UNICEF Country Representative Mr. Rudolf Schwenk, and UNAIDS Country Director Mr. Nuha Ceesay for an overview of WHO- UNICEF- and UNAIDS-supported portfolios to Malawi's polio eradication, immunization, malaria, HIV, and TB efforts.

Location: UNICEF Offices, UN House

Anticipated Speakers in Attendance: WHO Country Representative Dr. Neema Rusibamayila Kimambo, UNICEF Country Representative Dr. Shadrack Omal; UNAIDS Country Director Mr. Nuha Ceesay; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist; UNICEF



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1:30pm – 2:00pm Transit via car to Urban Health Facility Site Visit

2:00pm – 3:00pm **Site Visit: Area 25 District Health Center with Baylor Foundation Malawi**

Visit to Area 25 District Health Center, supported by Baylor Foundation Malawi and Global Fund, which has expanded since 2016 to accommodate a high delivery volume and highly-skilled obstetric surgical services, as well as maternity and Midwife training services that have contributed to a significant reduction in maternal and infant mortality.

Location: Area 25, Lilongwe

Anticipated Speakers in Attendance: World Vision Malawi Representatives, Baylor Foundation Malawi Representatives; ; Saumya Anand, Chief of Health, UNICEF; USAID Representatives

3:00pm – 3:40pm Transit via car to Emergency Operations Center & National Strategic Cold Store at the Public Health Institute of Malawi

3:40pm – 5:30pm **Site Visit: Walk-through of the Emergency Operations Center and National Strategic Cold Store (NSCS)**

Discussion of the polio emergency operations during the previous outbreak; briefing on the situation in-country; integration of polio infrastructure/personnel/ knowledge/relationships into the national public health system; and the process of transitioning polio assets to provide long-term strengthening of the national immunization system.

Walk-through of the NSCS. Explanation of the supply chain distribution for polio, COVID-19, and routine immunization vaccines from the time they arrive in-country to receipt at service delivery points.

*Location: Public Health Institute of Malawi
2Q44+7WR, Lilongwe, Malawi
+265887371288*

Anticipated Speakers in Attendance: Public Health Institute of Malawi Emergency Operations Center Representatives; Lumbani Makwakwa,



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Supply Chain Specialist, USAID; Saumya Anand, Chief of Health, UNICEF

5:30pm – 6:00pm Transit via car to Latitude 13

6:00pm – 6:30pm **Executive Time**

6:30pm – 7:00pm Transit via car to CSO partners dinner

7:00pm – 9:00pm **Dinner with Global Fund Civil Society Organization Implementing Partners**

Working dinner with civil society organizations implementing Global Fund work on HIV, TB, and malaria interventions to understand challenges and opportunities on the ground, perspectives from partners in the work across Lilongwe and throughout Malawi.

Location: Lark Café
Area 43/2/90, Lilongwe, Malawi
+265 995 635592

Anticipated Speakers in Attendance: World Vision Malawi; Baylor Foundation Malawi; FHI 360

9:00pm – 9:30pm Transit via car to Latitude 13

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Tuesday, August 8 --- Lilongwe/Nkhata Bay District

Attire: Field Dress/Casual.

6:30am – 6:45am Check out of hotel

6:45am – 8:45am Transit via hired car to Kasungu

8:45am- 10:15am **Site Visit: MOMENTUM 2, Family Health Outreach Clinic**



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Visit an integrated family health outreach clinic (MOMENTUM 2) to observe how routine services including immunization, growth monitoring, antenatal care, family planning services, and HIV diagnostics among others are being extended into communities in order to increase access.

Location: Kasungu, Nkhata Bay District

Anticipated Speakers in Attendance: Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID; Marriam Mangochi, Chief of Party, MOMENTUM 2

10:15am – 1:15pm Transit to Mzuzu via hired car

1:15pm-2:30pm **Working lunch with USG and UN Partners**

The delegation will have a working lunch with USG and UN partners working in Nkhata Bay to better understand the impact of partnership between USG, UN agencies, and nonprofit/private sector partners.

This working lunch will help the delegation understand challenges and opportunities working in more rural settings, integrated service delivery and health system strengthening to reduce the burden of infectious disease.

Location: Mzuzu Sunbird Hotel

Anticipated Speakers in Attendance: Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID; Marriam Mangochi, Chief of Party, MOMENTUM 2

2:15pm-3:15pm Transit to Nkhata Bay District Hospital

3:15pm-4:30pm **Courtesy call with Nkhata Bay District and Site Visit to Nkhata Bay District Hospital**

Courtesy visit with Nkhata Bay District Health leadership team before visiting the District-level hospital. Delegation will then visit a District-level hospital, where the most severe cases of malaria are referred to, and where the President's Malaria Initiative provides technical assistance to



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the facility for malaria in pregnancy and malaria case management.
including how severe cases of malaria are treated, how malaria
surveillance has improved at the district level.

Location: Mkondezi, Box 4, Nkhata Bay
+265 9971 32925

*Anticipated Speakers in Attendance: Representatives of Nkhata Bay
District Hospital; Nkhata Bay District Health Leadership Team; Rebecca
Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health
Specialist, USAID; John Munthali, Chief of Party, Impact Malaria;
Abdoulaye Bangoura, Chief of Party PMI Evolve; Saumya Anand, Chief of
Health, UNICEF*

- | | |
|-----------------|---|
| 4:15pm-5:00pm | Transit to Sunbird Chintheche Inn via hired car |
| 5:00pm – 5:15pm | Check into Sunbird Chintheche Inn |
| 5:15pm – 6:30pm | Executive Time |
| 6:30pm – 8:30pm | Working Dinner with USG and Community Partners |

The delegation will have a working dinner USG and civil society partners
to learn about the impact of partnership between the USG, nonprofit and
private sectors, the Global Fund, and the UN agencies.

This working dinner will help the delegation understand how public-
private partnerships benefit immunization access and coverage, end
malaria, and amplify the impact of investments in the Global Fund,
fostering an impact-driven culture to tackle a public health challenge and
accelerate interventions and innovation to strengthen health systems and
reduce the burden of infectious disease.

Location: Sunbird Chintheche Inn
Malaza off M5 Road, Chijere, Chintheche, Nkhata Bay District
+265888891672



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Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve; Saumya Anand, Chief of Health, UNICEF

Overnight

Sunbird Chintheche Inn

Malaza off M5 Road, Chijere, Chintheche
+265888891672

Wednesday, August 9 – Nkhata Bay District/Lilongwe

Attire: Field Dress/Casual.

6:45am – 7:00am Check out of hotel

7:00am – 7:30am Transit via hired car to Kauta Village

7:30am – 9:00am **Site Visit to Village Health Clinic in Kauta Village**

Visit village health clinic to observe integrated community case management for children under five and routine health services provided by community health workers based in hard to reach areas. Meet with community members whose houses are used for PMI supported entomological monitoring in support of the Global Fund supported indoor residual spraying program to learn about how the mosquitos are collected and their experiences and perceptions of indoor residual spraying.

Location: Kauta Village, Nkhata Bay District

Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve

9:00am – 9:30am Transit via hired car to Kande Health Center

9:30am – 10:30am **Site Visit to Kande Health Center**



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Delegation will visit Kande Health Center to observe routine primary healthcare services provided at rural facilities with an emphasis on malaria prevention (including the malaria vaccine), diagnosis, treatment, and surveillance. Discuss with frontline healthcare workers and community members about how the malaria vaccine rollout is going and how it has been perceived/received by the community.

Location: Kande Health Centre, Mphoza, Malawi

Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria

10:30am – 11:00am Transit via hired care to World Vision Malawi Site Visit, Nkhata Bay District

11:00am – 12:00pm **Site Visit: World Vision Malawi, the Global Fund's Principal Recipient for Implementing Malaria Indoor Residual Spraying Programs**

During the site visit the delegation will see communities benefiting from a multi-year campaign with World Vision, the Government of Malawi Ministry of Health, and funded by Global Fund to provide indoor residual spraying (IRS) coverage of homes in Nkhata Bay.

Malawi remains highly burdened with malaria, with over 24% of the people who visit hospitals suffering from the disease. In IRS process, walls of houses are sprayed with insecticides that kill mosquitoes. In a multi-district, multi-year campaign, World Vision worked with the Government of Malawi to cover nearly 3 million people from Mangochi, Balaka, and Nkhata Bay, with financial support from the Global Fund.

Location: Nkhata Bay District

Anticipated Speakers in Attendance: World Vision Malawi Representatives; Representatives on the Malawi Malaria Task Force, National Malaria Control Programme; UNAIDS Country Director Mr. Nuha Ceesay; Rebecca Minneman, PMI Resident Advisor USAID;



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Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria

12:00pm – 12:45pm Working Lunch with Civil Society Partners

The delegation will have a working lunch with Civil Society Partners working in Nkhata Bay District as implementing partners of Global Fund investments.

This working lunch will allow the delegation to better understand the multilateral and collaborative partnership work in Malawi to combat the big three diseases in HIV/AIDS, tuberculosis, and malaria. Delegation will also be able to discuss socio-behavioral challenges to seeking and receiving health services, and the work of CSOs in strengthening an integrated health workforce.

*Location: Sunbird Chintheche Inn
Malaza off M5 Road, Chijere, Chintheche
+265888891672*

Anticipated Speakers in Attendance: Representatives of FHI360; World Vision Malawi Representatives; Baylor Foundation Representatives; Rotary International Representatives

12:45pm – 5:15pm Transit via hired car to Lilongwe and Ambassador's Residence

5:15pm – 7:00pm Reception with the U.S. Ambassador David Young

The delegation will have a reception with the U.S. Ambassador David Young, and with USAID and CDC leadership, to discuss how U.S. Government investments, through PEPFAR, PMI, and CDC are helping increase rates of child immunization, put an end to malaria-related deaths, curtail the HIV/AIDS epidemic, and prepare to respond to future health threats. The collaboration with UN agencies and the Global Fund will also be highlighted, as well as how USG investments complement those from other nonprofit and private sector sources.



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This meeting will help the delegation understand how the U.S., in close collaboration with other partners, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens. It will also help to understand some of the existing challenges and the gaps in funding.

Location: Ambassador's Residence, Lilongwe

Anticipated Speakers in Attendance: U.S. Ambassador Young; CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Mandate Secretary for Health and Human Services Secretariat

7:00pm – 7:30pm Transit via hired car to Farmer's Daughter

7:30pm – 9:00pm **Working Dinner with Rotary International**

Presentation from Malawi Rotarians on involvement with polio eradication efforts, outbreak response, community engagement, and awareness-raising.

*Location: Farmer's Daughter
Farm, Plot 9 & 10, Lilongwe, Malawi
+265 998 55 70 49*

Anticipated Speakers in Attendance: Rotary Past District Governor Hutchison Mthinda; Rotary Club of Malawi Representatives; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist, UNICEF

9:00 – 9:30pm Transit via hired car to hotel

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Thursday, August 10 --- Lilongwe

Attire: Business casual.



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7:45am – 8:30am Breakfast at hotel

8:30am – 8:45am Transit via car to the Federal Ministry of Health

9:00am – 10:00am **Meeting with Ministry of Health, Honorable Khumbize Kandodo Chiponda, M.P**

The delegation will meet with the Minister of Health, and related Ministry of Health officials, to discuss how U.S.-Malawi investments are helping increase rates of child immunization, end malaria-related deaths, curtail the HIV/AIDs epidemic, and prepare to respond to future health threats.

This meeting will help the delegation understand how the U.S., in close collaboration with the Government of Malawi, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens.

*Location: Conference room, Ministry of Health
Federal Capital Hill Area 20
3Q3Q+JG5, Lilongwe, Malawi*

Anticipated Speakers in Attendance: U.S. Ambassador Young; CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Mandate Secretary for Health and Human Services Secretariat; MoH Technical Management Team, Rebecca Minneman, Resident Advisor, President's Malaria Initiative; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNICEF Representative in Malawi Dr. Shadrack Omal; UNAIDS Country Director Mr. Nuha Ceesay

10:00am – 11:00am Transit via car to Poliovirus environmental sampling sites

11:00am – 12:00pm **Site Visit: Poliovirus Environmental Sampling Site Visit**
Observation and interaction with surveillance officers as they collect environmental samples to test for polio and other diseases. Learn about AFP surveillance and data monitoring, and demonstration of the polio



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environmental surveillance platform as a catalyst for disease detection and national health security.

Location: Lilongwe

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative

12:00pm – 12:30pm Transit via car to lunch

12:30pm – 2:30pm **Micro-Planning Working Lunch**

Opportunity to engage in tabletop exercise before dinner, educating staff about what it takes to develop an immunization microplan (based around the polio outbreak response) and challenge them to create their own plan that leverages limited resources to reach the maximum number of children in a community.

Location: Latitude 13

*Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959*

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; USAID Health Office Director Christina Lau; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist; UNICEF; WHO Representatives; UN Resident Coordinator Ms. Rebecca Adda-Dontoh

2:30pm – 3:00pm Transit via hired car to polio campaign community sites

3:00pm – 4:00pm **Site Visit: Poliovirus Campaign Community Walk-Through**

Delegation will visit a community that recently engaged in a poliovirus vaccination campaign to view follow-up, speak with community health workers, and families about their experience. This will connect with our previous microplanning exercise to better understand how health workers formulate and execute immunization campaigns at the community level.



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Location: Area 25, Lilongwe

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; Chifundo Kuyeli, Child Health Specialist, USAID

4:00pm – 4:30pm Transit via car to Latitude 13

4:30pm – 6:30pm Executive Time

6:30pm – 7:00pm Transit via car to Working Dinner

7:00pm – 8:30pm **Working Dinner with the UN Resident Coordinator**

The delegation will have a working dinner and high-level discussion with the UN Country Team, facilitated by UN Resident Coordinator Ms. Rebecca Adda-Dontoh, on the work of the 22 agencies, funds, and programmes operating in Malawi across all districts.

The meeting will provide the delegation with an overview on the UN's footprint and operational presence in Malawi and how the UN, U.S., and Malawi are partnering to improve rates of child immunization, beat malaria, and reduce the burden of HIV/AIDS and TB.

Location: UN in Malawi Office

Anticipated Speakers in Attendance: UN Resident Coordinator Ms. Adda-Dontoh; UNICEF Representative in Malawi Dr. Shadrack Omal; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNAIDS Country Director Mr. Nuha Ceesay

8:30pm – 9:00pm Transit via car to Latitude 13

Overnight **Latitude 13**



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Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Friday, August 11 --- Travel

Attire: Business Casual/Casual.

8:30am – 10:00am **Working Trip Debrief Breakfast with Partners**

Discussion of observations, reflections, and learnings from meetings and facility visits, as well as feedback on trip logistics and preparation with staff and partners.

Location: Hotel restaurant, Latitude 13

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; Teresa McGhie, USAID Acting Deputy Mission Director; USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; UNAIDS Representatives

10:00am – 11:30am Executive Time & Check out of hotel

11:30am – 12:00pm Transit via hired car to Kamuzu International Airport

12:00pm **Arrive Kamuzu International Airport for check-in and security**

2:45pm **Depart Kamuzu International Airport (LLW) on Ethiopian #876**
Flight time 4h

7:45pm **Arrive Addis Ababa Bole International Airport (ADD)**
Layover 2h 55m

10:40pm **Depart ADD on Ethiopian #500**
Flight time 16h (includes refueling stop in Dublin)

Saturday, August 12 --- Travel

Attire: Casual.



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8:35am

Arrive IAD

Trip Name: Congressional Staff Delegation – Malawi

Organization Information

Organization Name:

Friends of the Global Fight Against AIDS

Is your organization classified as a §501(c)(3)?

☒ Yes

☐ No

If Yes, §501(c)(3) Organization Type:

☐

Private Foundation

☒

Public Charity

Address:

1634 I St. NW Suite 1100

City, State, Zip:

Washington

Phone Number:

8479424564

Organization URL:

theglobalfight.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Friends of the Global Fight sponsored a staff level learning trip to Mozambique in August of 2022. The trip showed malaria and other global health programs supported by the US government to key congressional staff.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

Friends of the Global Fight works to educate members of Congress and their staff on the work on multilateral and bilateral global health programs. We released reports and disseminate details on the work of the Global Fund and its partnerships with US government funded programs.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

☒

I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

☐

I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

☒

I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

☐

I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

☒

I certify that the sponsor is not a foreign government.

☒

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

☒

I certify that the sponsor does not receive funding from a foreign government.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Congressional Staff Delegation – Malawi

Travel Date(s): August 5-12 2023

Travel Destination(s): Malawi

Sponsor: United Nations Foundation; Friends of the Global Fight Against

Chris Collins

(printed name of sponsor representative)

President and CEO

(title)

Chris Collins

(signature of sponsor representative)

Digitally signed by Chris Collins
Date: 2023.06.30 13:08:50 -04'00'

6/30/23

(date)



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**Agenda for UNF/Friends of Global Fight Congressional Learning Trip to Malawi
August 5 - 12, 2023**

**** All Times Local ****
+6 hours from Washington, DC

Saturday, August 5 --- Travel

Attire: Casual.

10:30am Depart Dulles International Airport (IAD) on Ethiopian #501
Flight time 13h 15m

Sunday, August 6 --- Travel/Lilongwe

Attire: Casual/Business Casual.

7:15am Arrive Addis Ababa Bole International Airport (ADD)
Layover 2h 50m

9:50am Depart ADD on Ethiopian #877
Flight time 4h

12:50pm Arrive Kamuzu International Airport (LLW) in Lilongwe, Malawi

12:50pm – 1:30pm **Arrival and customs protocol**
The group will be met by a U.S. Embassy expediter at baggage claim. Gigi and U.S. Embassy hosts will greet you at the airport and assist the group in connecting with the cars.

1:30pm – 2:15pm Travel via hired car to Latitude 13

2:15pm – 2:30pm **Check into Latitude 13 Hotel**
The delegation will have an expedited check-in process and be able to go to their rooms within minutes of arrival.

2:45 – 3:00pm Transit via hired car to Lilongwe Wildlife Center Cafe

3:00 – 4:45pm Executive Time
Lilongwe Wildlife Center Cafe



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2QHM+5CV, Kenyatta, Lilongwe, Malawi

4:45pm – 5:00pm Transit via hired car to Latitude 13

5:00pm – 5:30pm Executive Time
Latitude 13

5:30pm – 6:00pm **United Nations Department for Safety and Security (UNDSS) Briefing**
The delegation will participate in a safety and security briefing by UNDSS, who will provide an overview of the security situation in Malawi and a preview of what to expect while on the ground.

Location: Board Room, Latitude 13

Anticipated Speaker in Attendance: Steven Makolomola, UNDSS

6:00pm – 7:30pm **Welcome Dinner**
Working dinner with USG, UN, and Global Fund/GF implementing partner points of contact who will be interacting with the group throughout the week. The discussion will include scene-setting of site visits and overviews of field programs around polio eradication, child immunization, malaria control and elimination, HIV and TB interventions.

Location: Gallery Room, Latitude 13

Anticipated Guests in Attendance: Rebecca Minneman, Resident Advisor, President's Malaria Initiative, USAID; Chifundo Kuyeli, Child Health Specialist, USAID; Howard Kress, Acting Country Director, CDC; Yolonda Freeman, Global Immunization, CDC; Ellen Wan, CDC; Mr. Shadrack Omol, Country Representative, UNICEF; Dr. Charles Nwosisi Health Manager, UNICEF; Dr. Neema Kimambo, Country Representative, WHO; Dr. Getrude Chapotera, Country Preparedness and IHR Officer, WHO; Mr. Nuha Ceesay, Country Director, UNAIDS; Palikena Kaude, UNAIDS

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959



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Monday, August 7 --- Lilongwe

Attire: Business.

8:00am – 9:00am Breakfast at the hotel (*at your leisure – breakfast is served from 6:30am*)

9:00am – 9:30am Transit via hired car to the Old Mutual Building

9:30am – 11:25am **Overview Session with U.S. Embassy Malawi Country Team**
Meeting with key U.S. Embassy leaders and staff for a situational overview of global health, child immunization, and polio eradication, as well as the broader economic and political situation in the country.

Location: The American Center, ground floor Conference Room

Public Affairs, Old Mutual Building

Robert Mugabe Crescent City Centre

Lilongwe, Malawi

+265 1 772 222

Anticipated Speakers in Attendance: Amy Diaz, Deputy Chief of Mission; Nadia Sbeih, Pol-Econ Advisor, State Dept; Faustin Matchere, Public Health Specialist, DOD; Sarah Mwale, PEPFAR Deputy Coordinator; Katie Norwood, PEPFAR Strategic Information Advisor; Teresa McGhie, Acting Mission Director, USAID; Christina Lau, Health Office Director, USAID; Khalia Mounsey, Millenium Challenge Corporation Deputy; Howard Kress, Acting Country Director, CDC; Dagoe Edward, Polio Eradication, CDC; Yolonda Freeman, Global Immunization, CDC; Ellen Wan, CDC

11:25am – 11:35am Transit via hired car to UN House

11:35am – 1:30pm **Working lunch with UN Resident Coordinator, WHO, UNICEF, and UNAIDS Country Leads**

Engagement with the WHO Country Representative Dr. Neema Rusibamayila Kimambo, UNICEF Country Representative Mr. Shadrack Omol, and UNAIDS Country Director, Mr. Nuha Ceesay for an overview of WHO- UNICEF- and UNAIDS-supported portfolios to Malawi's polio eradication, immunization, malaria, HIV, and TB efforts.



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Location: Blantyre Conference Room, Basement Level, UNICEF Office

Anticipated Speakers in Attendance: UN Resident Coordinator Ms. Rebecca Adda-Dontoh; WHO Country Representative Dr. Neema Rusibamayila Kimambo; WHO Technical Staff and Representatives Ishamael Nyasulu, Boston Zimba, Nelly Yatich, Randy Mungwira, Audrey Mutasa; UNICEF Country Representative Mr Shadrack Omali; UNICEF Technical Staff and Representatives; UNAIDS Country Director Mr. Nuha Ceesay; UNAIDS Technical Staff Palikena Kaude

1:30pm – 2:00pm Transit via car to Baylor Center for Excellence

2:00pm – 3:00pm **Baylor College of Medicine Children's Foundation – Malawi Clinical Centre of Excellence (COE)**

The delegation will visit the Baylor Center of Excellence, the first provider of pediatric HIV care in Malawi, on the grounds of Kamuzu Central Referral Hospital. The COE has been at the center of developing and refining programming to deliver comprehensive services for children and youth, which have now been expanded throughout the country. We conduct at site visit of the clinic and interact with the teenaged beneficiaries, who will share stories of their experiences living with HIV under the care and support offered by the COE's teen club.

Location: Baylor Center of Excellence, Kamuzu Central Hospital, Area 33

Anticipated Participants: Phoebe Nyasulu, Executive Director, Baylor Center of Excellence; Dr. Jacob Todd, Acting Director, Baylor COE; Maryanne Ombija, HIV Team, USAID; Ellen Wan, CDC

3:00pm – 3:40pm Transit via car to the Public Health Institute of Malawi

3:40pm – 5:10pm **Walk-through of the Emergency Operations Center (EOC) and National Strategic Cold Store (NSCS)**

After a high-level overview in the conference room, the group will proceed for a site visit at the NSCS and EOC. During these walk-throughs, we will continue discussion of the polio emergency operations during the previous outbreak; the situation in-country; integration of polio infrastructure/personnel/knowledge/relationships into the national public



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health system; and the process of transitioning polio assets to provide long-term strengthening of the national immunization system.

At the NSCS, we will also receive an explanation of the supply chain distribution for polio, COVID-19, and routine immunization vaccines from the time they arrive in-country to receipt at service delivery points.

*Location: Community Health Science Unit (CHSU), Public Health Institute of Malawi
2Q44+CW, Lilongwe, Malawi
+265887371288*

Anticipated Speakers and Participants: Dr. Michael Chisema, Head of EPI, Malawi's Expanded Programme on Immunization; Brenda Mhone, National Disease Surveillance Officer; Nellie Wadonda-Kabondo, Surveillance Branch Chief, CDC; Yolonda Freeman, CDC; CDC Ellen Wan; Maryanne Ombija, HIV Team, USAID; Lumbani Makwakwa, Supply Chain Specialist, USAID; Dr. Sethy Ghanashyam, Health Specialist, UNICEF; Dr. Boston Zimba, EPI Officer / IM Polio Response Officer, WHO; Dr. Neema Kimambo, Country Representative, WHO; Mr. Nuha Ceesay, Country Director, UNAIDS

- | | |
|-----------------|---|
| 5:10pm – 5:30pm | Transit via car to Latitude 13 |
| 5:30pm – 6:15pm | Executive Time
<i>Latitude 13</i> |
| 6:15pm – 6:30pm | Travel to the Residence of the Deputy Chief of Mission Malawi |
| 6:30pm – 8:30pm | Private Welcome by Ambassador Young and Dinner Reception at the Residence of the Deputy Chief of Mission |

The delegation will have a dinner reception at the residence of the Deputy Chief of Mission, with USAID and CDC leadership, to discuss how U.S. Government investments, through PEPFAR, PMI, and CDC are helping increase rates of child immunization, put an end to malaria-related deaths, curtail the HIV/AIDS epidemic, and prepare to respond to future health threats. The collaboration with UN agencies and the Global Fund will also



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be highlighted, as well as how USG investments complement those from other nonprofit and private sector sources.

This interaction will help the delegation understand how the U.S., in close collaboration with other partners, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens. It will also help us to understand some of the existing challenges and the gaps in funding.

Location: Residence of Deputy Chief of Mission Area 12, house 392-393

Anticipated Participants: Ambassador David Young, United States Embassy in Malawi; Deputy Chief of Mission Amy Diaz; CDC Country Director (Acting) Dr. Howard Kress; CDC Grants Management Branch Chief Comfort Khembo; USAID Acting Mission Director, Teresa McGhie; USAID Health Office Director Christina Lau; PEPFAR Strategic Information Advisor Katie Norwood; State/Global AIDS Coordinator PEPFAR Manager Jackson Booth; MCC Acting Program Director Khalia Mounsey; Peace Corps Country Director Amber Lucero-Dwyer; Mandate Secretary for Health and Human Services Secretariat

8:30pm – 8:45pm Transit via car to Latitude 13

Overnight **Latitude 13 Hotel**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Tuesday, August 8 --- Lilongwe/Nkhatabay District

Attire: Field Dress/Casual.

6:30am – 6:45am Check out of hotel

6:45am – 9:00am Transit via hired car to Kasungu

9:00am – 10:00am **Family Health Outreach Site Visit, Maswera Clinic**

Location: Maswera Clinic, Kasungu District



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Anticipated Participants: Local and regional representatives from Maswera Clinic, Kasungu District; Marriam Mangochi, Chief of Party, MOMENTUM 2; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID; Palikena Kaude, UNAIDS Technical Staff; Ishmael Nyasulu, HIV/TB Technical Officer, WHO

10:00am – 10:45am Transit to Kasungu District Hospital

10:45am – 12:30pm **HIV and Maternal & Child Health Site Visit, Kasungu District Hospital**

This site visit will include stops to see PMTCT (preventing mother-to-child transmission) work within antenatal care (ANC), as well as maternity ward, antiretroviral (ART), and Tuberculosis (TB) departments. The delegation will learn how District Health leadership manages health care workers from MOH alongside USAID- and PEPFAR-funded partner Partners in Hope to deliver HIV and TB prevention and treatment with Global Fund-supported commodities. This visit will highlight the role of high-volume district hospitals and their challenges and successes in service provision to the surrounding and referral health facilities.

Anticipated Participants: Local and regional representatives from Kasungu District Hospital; Dr Emanuel Golombe, Director of Health and Social Services, Kasungu; Hope Kanise, Programs Manager, CORE 1; Jackson Booth, State/Global AIDS Coordinator PEPFAR Manager; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Anteneh Worku, Senior HIV Treatment Advisor USAID; Palikena Kaude, UNAIDS Technical Staff; Ishamael Nyasulu, HIV/TB Technical Officer, WHO; Esther Chirwa, MVIP Officer, WHO

12:30pm – 4:00pm Transit to Nkhatabay District Hospital

4:00pm – 5:00pm **Courtesy Call with the Nkhatabay District Commissioner and Meeting with District Health Management Team**

Courtesy visit with Nkhatabay District Health management team and presentation on malaria, maternal, and neonatal health. The District-level hospital is the referral hospital for the most severe cases of malaria, and



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where the President's Malaria Initiative provides technical assistance to the facility for malaria in pregnancy and malaria case management. UNICEF also supports the quality improvement work at the District Hospital.

Location: Mkondezi, Box 4, Nkhatabay
+265 9971 32925

Anticipated Participants: Representatives of Nkhatabay District Hospital; Nkhatabay District Health Leadership Team; Local and regional representatives from Nkhatabay District Hospital; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve; Leonard Dandolo, PMI Evolve; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID; Jackson Booth, State/Global AIDS Coordinator; Michael Kayange, Malaria & NTDs Officer, WHO; Esther Chirwa, MVIP Officer, WHO

5:00pm – 6:00pm Transit to Sunbird Chintheche Inn via hired car

6:00pm – 6:30pm Check into Sunbird Chintheche Inn

6:30pm – 9:00pm **Working Dinner with USG and Implementing Partners in Nkhatabay District**

The delegation will have a working dinner with USG and civil society partners to learn about the impact of malaria in Nkhatabay District, the partnership between USG and multilaterals in indoor residual spraying, and integration of the malaria vaccine with routine immunization. This working dinner will be an opportunity to help the delegation understand resource mobilization to tackle public health challenges to strengthen health systems and reduce burden of infectious disease.

Location: Hotel Restaurant, Sunbird Chintheche Inn
Malaza off M5 Road, Chijere, Chintheche, Nkhatabay District
+265888891672



FRIENDS
OF THE GLOBAL FIGHT

AGAINST AIDS,
TUBERCULOSIS
AND MALARIA

Anticipated Participants: John Munthali, Chief of Party, Impact Malaria; Danisa Siziba, PSI Deputy Country Representative; Abdoulaye Bangoura, Chief of Party PMI Evolve; Leonard Dandolo, PMI Evolve; Nellie Kaunde, PMI Evolve; Dr. Lumbani Munthali, Deputy Director of Preventive Services, Malaria; Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; Michael Kayange, Malaria & NTDs Officer, WHO; Esther Chirwa, MVIP Officer, WHO

Overnight

Sunbird Chintheche Inn

Malaza off M5 Road, Chijere, Chintheche

+265888891672

Wednesday, August 9 – Nkhatabay District/Lilongwe

Attire: Field Dress/Casual.

6:00am – 6:45am Breakfast and hotel check-out

6:45am – 7:15am Transit via hired car to Kauta Village

7:15am – 9:00am **IRS Demonstration and Entomological Monitoring**

The delegation will have an opportunity to learn about indoor residual spraying (IRS) and observe entomological monitoring activities, including the collection of mosquitos to inform the integrated vector management plan. We will also have an opportunity to speak with community members to hear about their experiences with these interventions.

Location: Kauta Village, Nkhatabay District

Anticipated Participants: Local and regional representatives from Kauta Village; Abdoulaye Bangoura, Chief of Party PMI Evolve; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID; Nellie Kaunde, Entomology Coordinator, PMI Evolve Project; World Vision Technical Officers

9:00am – 9:10am Transit via hired car to Mazembe Village Clinic



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9:10am – 10:00am Integrated Community Management of Childhood Illnesses Site Visit, Mazembe Village Clinic

Visit village health clinic to observe integrated community case management for children under five and routine health services provided by community health workers based in hard-to-reach areas.

Location: Mazembe Village, Kande, Nkhatabay District

Anticipated Participants: Local and regional representatives from Mazembe Village Clinic; John Munthali, Chief of Party, Impact Malaria; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID, Palikena Kaude, UNAIDS Technical Staff

10:00am – 10:15am Transit via hired car to Kande Health Center

10:15am – 11:30am Kande Health Center

The delegation will visit Kande Health Center to observe routine primary healthcare services provided at rural facilities with an emphasis on malaria prevention (including the malaria vaccine), diagnosis, treatment, and surveillance. Discuss with district and frontline healthcare workers and community members about how the malaria vaccine rollout is going and how it has been perceived/received by the community.

Location: Kande Health Centre, Mphoza

Anticipated Participants: Local and regional representatives from Kande Health Center; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria; John Munthali, Chief of Party, Impact Malaria; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID

11:30am – 5:30pm Transit via hired car to Lilongwe

5:30pm – 5:45pm Check in to President Hotel at Umodzi Park

5:45pm – 6:00pm Executive Time



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President Hotel at Umodzi Park

6:00pm – 6:15pm Transit via hired car to Lark Café

6:15pm – 8:45pm **Dinner with Global Fund CSO Implementing Partners**
Working dinner with civil society organizations implementing Global Fund work on HIV, TB, and malaria interventions to understand challenges and opportunities on the ground, perspectives from partners.

Location: Lark Café
Area 43/2/90, Lilongwe, Malawi
+265 995 635592

Anticipated Participants: Bruce Matewere, Paradiso TB Patients Trust Malawi Network of AIDS Services Organizations; State/Global AIDS Coordinator PEPFAR Manager Jackson Booth; Nuha Ceesay, UNAIDS; Marriam Mangochi, Chief of Party, MOMENTUM 2; George Jobe, MHEN; Emily Kayimba MANASO; Eric Mcheka, MANASO; Thokozani Chapomba, Malaria Youth Army Champions

8:45 – 9:00pm Transit via hired car to hotel

Overnight **President Hotel at Umodzi Park**
Chilembwe Road, City Center, Lilongwe
+265 1 789 888

Thursday, August 10 --- Lilongwe

Attire: Business casual.

7:45am – 8:30am Breakfast at hotel (*at your leisure – breakfast is served from 6AM*)

8:30am – 8:45am Transit via car to the Federal Ministry of Health

8:45am – 10:30am **Meeting with the Minister of Health, Hon. Khumbize Kandodo Chiponda, M.P.**



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The delegation will meet with the Minister of Health, and related Ministry of Health officials, to discuss how U.S.-Malawi investments are helping increase rates of child immunization, end malaria-related deaths, curtail the HIV/AIDs epidemic, and prepare to respond to future health threats.

This meeting will help the delegation understand how the U.S., in close collaboration with the Government of Malawi, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens.

*Location: Conference room, Ministry of Health
Federal Capital Hill, Area 20
3Q3Q+JG5, Lilongwe*

Anticipated Participants: CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; State/Global AIDS Coordinator PEPFAR Coordinator, Uchechi Roxo; Mandate Secretary for Health and Human Services Secretariat; MoH Technical Management Team; Ellen Wan, CDC Malawi; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNAIDS Country Director Nuha Ceesay; Rosemary Bilesi, Chief Reproductive Health Officer, Malawi Ministry of Health; Dr. Mike Chisema, Deputy Director Preventive Health Services/National EPI Manager, Malawi Ministry of Health; Dr. Henry Phiri, Deputy Director Reproductive Health Services, Malawi Ministry of Health; Emily Chirwa, Deputy Director of Planning and Policy, Malawi Ministry of Health

10:30am – 10:45am Transit via car to Kauma Waste Treatment Plant

10:45am – 12:00pm **Poliovirus Environmental Sampling Site Visit**
Observation and interaction with surveillance officers as they collect environmental samples to test for polio and other diseases. Learn about AFP surveillance and data monitoring, and demonstration of the polio environmental surveillance platform as a catalyst for disease detection and national health security.

*Location: Kauma Treatment Plant, Area 12
3R4H+H8W, Lilongwe*



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Anticipated Participants: Boston Zimba, EPI / IM Polio Response Officer, WHO; Dr. Chukuemeka Agbo, GPEI Coordinator, CDC; Dr. Kelsey Mirkovic, Country Director, CDC; Dagoe Edward, Polio Eradication, CDC;; Yolonda Freeman, CDC Headquarters; Ellen Wan, CDC Malawi; Hutch Mthinda, District International Service Chair, Rotary; Dr. Michael Chisema, Head of Malawi's Expanded Programme on Immunisation; Chifundo Kuyeli, Child Health Specialist, USAID; Mougabe Koslengar, Chief of WASH, UNICEF, Palikena Kaude, UNAIDS Technical Staff

12:00pm – 12:40pm Site Visit to Poliovirus Campaign Community Walk-Through
Delegation will visit a community that recently engaged in a poliovirus vaccination campaign to view follow-up, and speak with community health workers and families about their experience. A representative from Rotary Club will join the walk-through and talk about Rotary's contributions to social mobilization and community engagement for the polio campaign.

Location: Area 12, Kauma (across from the treatment plant), Lilongwe

Anticipated Participants: CDC Country Director Dr. Kelsey Mirkovic; CDC Polio Eradication Dagoe Edward; CDC Yolonda Freeman; CDC Ellen Wan; Dr. Micheal Chiseman, Head of Malawi's Expanded Programme on Immunisation; Hutch Mthinda, District International Service Chair, Rotary; Saumya Anand, Chief of Health, UNICEF; Sethy Ghanshyam, UNICEF Representative; WHO Representative; Chifundo Kuyeli, Child Health Specialist, USAID

12:40pm – 1:00pm Transit via hired car to President Hotel at Umodzi Park

1:00pm – 3:30pm Micro-Planning Working Lunch
Opportunity to engage in tabletop exercise to educate staff about what it takes to develop an immunization micro-plan (based around the polio outbreak response) and challenge them to create their own plan that leverages limited resources to reach the maximum number of children in a community.

Location: VIP Board & Dining Rooms, Second Floor, President Hotel



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Anticipated Participants: CDC Country Director Dr. Kelsey Mirkovic; CDC Polio Eradication Dagoe Edward; CDC Headquarters Yolonda Freeman; Ellen Wan, CDC Malawi; Chifundo Kuyeli, Child Health Specialist, USAID; UNICEF Sethy Ghanashyam, Health Specialist; WHO WR Dr. Neema Rusibamayila Kimambo; WHO Dr. Boston Zimba EPI officer / IM Polio response; WHO Dr. Chukuemeka Agbo GPEI Coordinator; WHO Audrey Mutasa External Relations Officer

- | | |
|-----------------|--|
| 3:30pm – 4:00pm | Executive Time
<i>President Hotel at Umodzi Park</i> |
| 4:00pm – 4:15pm | Transit via hired car to Local Craft Market |
| 4:15pm – 6:00pm | Executive Time
<i>Local Craft Market</i>
<i>Location: M1, Area 4, Lilongwe</i> |
| 6:00pm – 6:30pm | Transit via hired car to The Farmers Daughter |
| 6:30pm – 8:30pm | Working Dinner on GPEI Polio Gender Equity Strategy |

Learn how GPEI is addressing gender-related barriers to immunization to significantly improve the representation of women at all levels of the polio programme. By ensuring women have an equitable seat at the decision-making table, the strategy seeks to support women-led solutions that close the gender data gap, build and maintain community trust, combat mis/disinformation, and ultimately improve vaccine acceptance and improved coverage rates across communities.

Location: The Farmers Daughter
Area 44, Farm Plot 9 & 10, Lilongwe
+265 998 55 70 49

Anticipated Guest in Attendance: Alinane Kamlongera, GPEI Gender Strategy Lead

- | | |
|-----------------|--------------------------|
| 8:30pm – 9:00pm | Transit via car to hotel |
|-----------------|--------------------------|



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Overnight **President Hotel at Umodzi Park**
Chilembwe Road, City Center, Lilongwe
+265 1 789 888

Friday, August 11 --- Travel

Attire: Business Casual/Casual.

7:00am – 8:15am Breakfast at hotel

8:15am – 9:00am Transit via hired car to Lighthouse, Kamuzu Central Hospital

9:00am – 10:00am **Site Visit to Kamuzu Central Hospital**
The delegation will talk to service providers from a PEPFAR/CDC-funded local partner about provision of comprehensive integrated HIV/TB care and treatment services at a large urban center of excellence. Lighthouse Centers of Excellence, CoE, provide public service delivery, implement model interventions and operations research, and serve as a clinical practical site for providers who are undergoing training on antiretroviral therapy (ART) provision to build capacity.

*Location: Lighthouse Center, Kamuzu Central Hospital
Area 33, Lilongwe*

Anticipated Participants: Safari Mbewe, Executive Director, Lighthouse Trust; Ethel Rambiki, Medical Director, Lighthouse Trust; Kelsey Mirkovic, CDC; Dumbani Kayira, CDC; Ellen Wan, CDC

10:00am – 10:30am Transit via hired car to President Hotel

10:30am – 11:45am **Working Trip Debrief with Partners**
Discussion of observations, reflections, and learnings from meetings and facility visits, as well as feedback on trip logistics and preparation with staff and partners.

Location: VIP Board Room, Second Floor, President Hotel



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*Anticipated Participants: CDC Country Director Dr. Kelsey Mirkovic;
USAID Health Office Director Christina Lau; Rebecca Minneman,
Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child
Health Specialist, USAID; Ellen Wan, CDC Malawi*

11:45am – 12:00pm Staff freshen up and check out of hotel

12:00pm – 12:45pm Transit via hired car to Kamuzu International Airport

12:45pm **Arrive Kamuzu International Airport for check-in and security**

2:45pm **Depart Kamuzu International Airport (LLW) on Ethiopian #876**
Flight time 4h

7:45pm **Arrive Addis Ababa Bole International Airport (ADD)**
Layover 2h 55m

10:40pm **Depart ADD on Ethiopian #500**
Flight time 16h (includes refueling stop in Dublin)

Saturday, August 12 --- Travel

Attire: Casual.

8:35am **Arrive IAD**

Post-Trip Addendum

The final version of the agenda reflects adjustments to times, specific locations of activities, and final participants who attended each activity, reflected below.

Sunday, August 6

- **Programming Update: Executive Time** included a stop at the Lilongwe Wildlife Center Café
- **Time & Attendee Update: UNDSS Security Briefing**
 - o Briefing lasted 15 minutes. This change did not result in inadequate programming time for the day of travel.
 - o Final speaker: Steven Makolomola, UNDSS
- **Attendee Update: Welcome Dinner**
 - o Additional attendees: Chifundo Kuyeli, Child Health Specialist, USAID; Howard Kress, Acting Country Director, CDC; Yolonda Freeman, Global Immunization, CDC; Ellen Wan, CDC; Mr. Shadrack Omol, Country Representative, UNICEF; Dr. Charles Nwosisi Health Manager, UNICEF; Dr. Getrude Chapotera, Country Preparedness and IHR Officer, WHO; Palikena Kaude, UNAIDS

Monday, August 7

- **Time & Attendee Update: Overview Session with U.S. Embassy Country Team.**
 - o Briefing lasted an additional 25 minutes.
 - o Final attendees: Amy Diaz, Deputy Chief of Mission; Nadia Sbeih, Pol-Econ Advisor, State Dept; Faustin Matchere, Public Health Specialist, DOD; Sarah Mwale, PEPFAR Deputy Coordinator; Katie Norwood, PEPFAR Strategic Information Advisor; Teresa McGhie, Acting Mission Director, USAID; Christina Lau, Health Office Director, USAID; Khalia Mounsey, Millenium Challenge Corporation Deputy; Howard Kress, Acting Country Director, CDC; Dagoe Edward, Polio Eradication, CDC; Yolonda Freeman, Global Immunization, CDC; Ellen Wan, CDC.
- **Time & Attendee Update: Working lunch with WHO, UNICEF, and UNAIDS Country Leads**
 - o Briefing lasted 5 fewer minutes. This change did not result in inadequate programming time for the day of travel.
 - o Additional attendees included: UN Resident Coordinator Ms. Rebecca Adda-Dontoh; WHO Technical Staff and Representatives Ishamael Nyasulu, Boston Zimba, Nelly Yatich, Randy Mungwira, Audrey Mutasa; UNICEF Technical Staff and Representatives; UNAIDS Technical Staff Palikena Kaude
- **Programming Update: The Area 25 District Health Center Visit supported by Baylor Foundation changed to Baylor College of Medicine Children's Foundation.**

- Malawi Clinical Centre of Excellence (COE). The delegation will visit the Baylor Center of Excellence, the first provider of pediatric HIV care in Malawi, on the grounds of Kamuzu Central Referral Hospital. The COE has been at the center of developing and refining programming to deliver comprehensive services for children and youth, which have now been expanded throughout the country. We conduct at site visit of the clinic and interact with the teenaged beneficiaries, who will share stories of their experiences living with HIV under the care and support offered by the COE's teen club.
- Final participants: Phoebe Nyasulu, Executive Director, Baylor Center of Excellence; Dr. Jacob Todd, Acting Director, Baylor COE; Maryanne Ombija, HIV Team, USAID; Ellen Wan, CDC
- **Time & Attendee Update: Walk-through of the Emergency Operations Center (EOC) and National Strategic Cold Store (NSCS)**
 - Site visit lasted 20 fewer minutes. This change did not result in inadequate programming time for the day of travel.
 - Additional attendees: Dr. Michael Chisema, Head of EPI, Malawi's Expanded Programme on Immunization; Brenda Mhone, National Disease Surveillance Officer; Nellie Wadonda-Kabondo, Surveillance Branch Chief, CDC; Yolonda Freeman, CDC; CDC Ellen Wan; Maryanne Ombija, HIV Team, USAID; Dr. Sethy Ghanashyam, Health Specialist, UNICEF; Dr. Boston Zimba, EPI Officer / IM Polio Response Officer, WHO; Dr. Neema Kimambo, Country Representative, WHO; Mr. Nuha Ceesay, Country Director, UNAIDS
- **Time & Attendee Update: Private Welcome by Ambassador Young and Dinner Reception at the Residence of the Deputy Chief of Mission.**
 - This reception became both a reception and dinner and took place on Monday due to changes in the Ambassador's schedule.
 - To accommodate this change, the delegation did not have dinner with the UN Resident Coordinator.
 - Additional attendees: Deputy Chief of Mission Amy Diaz; CDC Country Director (Acting) Dr. Howard Kress; CDC Grants Management Branch Chief Comfort Khembo; USAID Acting Mission Director, Teresa McGhie; PEPFAR Strategic Information Advisor Katie Norwood; State/Global AIDS Coordinator PEPFAR Manager Jackson Booth; MCC Acting Program Director Khalia Mounsey; Peace Corps Country Director Amber Lucero-Dwyer; Mandate Secretary for Health and Human Services Secretariat

Tuesday, August 8

- **Time & Attendee Update: MOMENTUM II Family Health Outreach Site Visit (Maswera Clinic)**
 - The site visit lasted 30 fewer minutes. This change did not result in inadequate programming for the day of travel.

- Additional attendees: Local and regional representatives from Maswera Clinic, Kasungu District; Palikena Kaude, UNAIDS Technical Staff; Ishmael Nyasulu, HIV/TB Technical Officer, WHO
- **Time Update: Delegation had boxed lunches on the drive in lieu of a working lunch.**
 - This removed 45 minutes but allowed us to add another site visit. This did not result in inadequate programming for the day of travel.
- **Programming Update: HIV and Maternal & Child Health Site Visit, Kasungu District Hospital.**
 - Site visit duration: 1 hour and 45 minutes.
 - This site visit will include stops to see PMTCT (preventing mother-to-child transmission) work within antenatal care (ANC), as well as maternity ward, antiretroviral (ART), and Tuberculosis (TB) departments. The delegation will learn how District Health leadership manages health care workers from MOH alongside USAID- and PEPFAR-funded partner Partners in Hope to deliver HIV and TB prevention and treatment with Global Fund-supported commodities. This visit will highlight the role of high-volume district hospitals and their challenges and successes in service provision to the surrounding and referral health facilities.
 - Attendees: Dr Emanuel Golombe, Director of Health and Social Services, Kasungu; Hope Kanise, Programs Manager, CORE 1; Jackson Booth, State/Global AIDS Coordinator PEPFAR Manager; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Anteneh Worku, Senior HIV Treatment Advisor USAID; Palikena Kaude, UNAIDS Technical Staff; Ishmael Nyasulu, HIV/TB Technical Officer, WHO; Esther Chirwa, MVIP Officer, WHO
- **Time & Attendee Update: Courtesy Call with the Nkhatabay District Commissioner and Meeting with District Health Management Team**
 - Site visit took place from 4:00pm – 5:00pm and lasted an additional 15 minutes.
 - Additional attendees: Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; Leonard Dandalo, PMI Evolve; Jackson Booth, State/Global AIDS Coordinator; Michael Kayange, Malaria & NTDs Officer, WHO; Esther Chirwa, MVIP Officer, WHO
- **Time & Attendee Update: Working Dinner with Partners**
 - Working dinner lasted an additional 30 minutes.
 - Additional attendees: Danisa Siziba, PSI Deputy Country Representative; Leonard Dandalo, PMI Evolve; Nellie Kaunde, PMI Evolve; Dr. Lumbani Munthali, Deputy Director of Preventive Services, Malaria; Michael Kayange, Malaria & NTDs Officer, WHO; Esther Chirwa, MVIP Officer, WHO

Wednesday, August 9

- **Programming Update: The Site Visit to Kauta Village and the Indoor Residual Spraying Program visit combined into the same visit in Kauta Village**
 - **IRS Demonstration and Entomological Monitoring**

- **The site visit took place for 1 hour and 45 minutes.**
 - The description of the combined event remained the same as the two independent site visits.
 - Final attendees: Abdoulaye Bangoura, Chief of Party PMI Evolve; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID; Nellie Kaunde, Entomology Coordinator, PMI Evolve Project; World Vision Technical Officers
- **Programming Update: Integrated Community Management of Childhood Illnesses Site Visit, Mazembe Village Clinic**
 - The aforementioned combined site visit allowed us to add this visit, which lasted 50 minutes.
 - Visit village health clinic to observe integrated community case management for children under five and routine health services provided by community health workers based in hard-to-reach areas.
 - Location: Mazembe Village, Kande, Nkhatabay District
 - Final attendees: John Munthali, Chief of Party, Impact Malaria; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria, Ministry of Health; Rebecca Minneman, PMI Resident Advisor, USAID; Chifundo Kuyeli, Child Health Specialist, USAID, Palikena Kaude, UNAIDS Technical Staff
- **Time & Attendee Update: Site visit to Kande Health Center took place at 10:15am**
 - This visit lasted an additional 15 minutes.
 - Final additional attendees: Local and regional representatives from Kande Health Center; Dr. Munthali, Deputy Director for Preventive Health Services, Malaria; John Munthali, Chief of Party, Impact Malaria
- **Programming Update: The working lunch became lunch in the vehicles during the return trip.**
 - This change did not result in inadequate programming for the day of travel.
- **Time Update: The Civil Society Working Dinner** took place on Wednesday to accommodate changes to the Ambassadors schedule, as previously noted.
 - The dinner lasted two hours and 15 minutes.
 - Final attendees based on new availability to accommodate a Wednesday dinner: Bruce Matewere, Paradiso TB Patients Trust Malawi Network of AIDS Services Organizations; State/Global AIDS Coordinator PEPFAR Manager Jackson Booth; Nuha Ceesay, UNAIDS; Marriam Mangochi, Chief of Party, MOMENTUM 2; George Jobe, MHEN; Emily Kayimba MANASO; Eric Mcheka, MANASO; Thokozani Chapomba, Malaria Youth Army Champions
- **Programming Update: The delegation spent the final two nights at President Hotel at Umodzi Park.**
 - Hotel recommended by USG for security and proximity to activities.

- At the time of booking, Latitude 13 did not have room capacity for our entire delegation.
- This change did not result in exceeding housing per diem.

Thursday, August 10

- **Time & Attendee Update: Meeting with the Minister of Health, Hon. Khumbize Kandodo Chiponda, M.P.**
 - The meeting lasted an additional 45 minutes.
 - Additional attendees included: State/Global AIDS Coordinator PEPFAR Coordinator, Uchechi Roxo; Ellen Wan, CDC Malawi; Rosemary Bilesi, Chief Reproductive Health Officer, Malawi Ministry of Health; Dr. Mike Chisema, Deputy Director Preventive Health Services/National EPI Manager, Malawi Ministry of Health; Dr. Henry Phiri, Deputy Director Reproductive Health Services, Malawi Ministry of Health; Emily Chirwa, Deputy Director of Planning and Policy, Malawi Ministry of Health
- **Time & Attendee Update: Poliovirus Environmental Sampling Site Visit**
 - Site visit lasted an additional 15 minutes.
 - Final location: Kauma Treatment Plant, Area 12, 3R4H+H8W, Lilongwe
 - Additional Attendees: Boston Zimba, EPI / IM Polio Response Officer, WHO; Dr. Chukuemeka Agbo, GPEI Coordinator, CDC; Dagoe Edward, Polio Eradication, CDC; Yolonda Freeman, CDC Headquarters; Ellen Wan, CDC Malawi; Hutch Mthinda, District International Service Chair, Rotary; Dr. Michael Chisema, Head of Malawi's Expanded Programme on Immunisation; Chifundo Kuyeli, Child Health Specialist, USAID; Mougabe Koslengar, Chief of WASH, UNICEF, Palikena Kaude, UNAIDS Technical Staff
- **Time & Attendee Update: Site Visit to Poliovirus Campaign Community Walk-Through**
 - This site visit time changed to occur immediately following the sampling site visit. The visit lasted 20 fewer minutes. This change did not result in inadequate programming for the day of travel.
 - Final location: Area 12, Kauma (across from the treatment plant), Lilongwe
 - Additional attendees: CDC Polio Eradication Edward Dagoe; CDC Yolonda Freeman; CDC Ellen Wan; Dr. Micheal Chiseman, Head of Malawi's Expanded Programme on Immunisation; Hutch Mthinda, District International Service Chair, Rotary; Saumya Anand, Chief of Health, UNICEF; Sethy Ghanshyam, UNICEF Representative; WHO Representative; Chifundo Kuyeli, Child Health Specialist, USAID
- **Time & Attendee Update: Micro-Planning Working Lunch**
 - Working lunch lasted an additional 30 minutes.
 - Final attendees: CDC Polio Eradication Dagoe Edward; CDC Headquarters Yolonda Freeman; Ellen Wan, CDC Malawi; Chifundo Kuyeli, Child Health Specialist, USAID; UNICEF Sethy Ghanashyam, Health Specialist; WHO WR

Dr. Neema Rusibamayila Kimambo; WHO Dr. Boston Zimba EPI officer / IM Polio response; WHO Dr. Chukuemeka Agbo GPEI Coordinator; WHO Audrey Mutasa External Relations Officer

- **Programming Update: Working dinner with GPEI on Polio Gender Equity Strategy** in place of a working dinner with Rotary International due to schedule changes earlier in the week.
 - o Learn how GPEI is addressing gender-related barriers to immunization to significantly improve the representation of women at all levels of the polio programme. By ensuring women have an equitable seat at the decision-making table, the strategy seeks to support women-led solutions that close the gender data gap, build and maintain community trust, combat mis/disinformation, and ultimately improve vaccine acceptance and improved coverage rates across communities.
 - o Final attendee: Alinane Kamlongera, GPEI Gender Strategy Lead, UNICEF

Friday, August 11

- **Programming Update: Additional Site Visit to Kamuzu Central Hospital**
 - o Site visit lasted 1 hour.
 - o The delegation will talk to service providers from a PEPFAR/CDC-funded local partner about provision of comprehensive integrated HIV/TB care and treatment services at a large urban center of excellence. Lighthouse Centers of Excellence, CoE, provide public service delivery, implement model interventions and operations research, and serve as a clinical practical site for providers who are undergoing training on antiretroviral therapy (ART) provision to build capacity.
 - o Final location: Lighthouse Center, Kamuzu Central Hospital, Area 33, Lilongwe
 - o Final attendees: Safari Mbewe, Executive Director, Lighthouse Trust; Ethel Rambiki, Medical Director, Lighthouse Trust; Kelsey Mirkovic, CDC; Dumbani Kayira, CDC; Ellen Wan, CDC
- **Time & Attendee Update: Working Trip Debrief with Partners**
 - o Briefing lasted 15 fewer minutes. This did not result in inadequate programming time.
 - o Additional attendees: Chifundo Kuyeli, Child Health Specialist, USAID; Ellen Wan, CDC Malawi